

Leigh Park Community Centre - Regular User Hiring Agreement

Name of Group:		
Hire to be used for:		
Contact name:		
Address:		
Telephone number:		
Email:		
Day(s) of hire:		
Area required:	Hall A £27ph <input type="checkbox"/>	Hall B £20ph <input type="checkbox"/>
Time of Hire:		
Start date:		
Shelf Storage Required: 1500mmL x 400mmD x 380mmH £2.00pw <input type="checkbox"/>	Floor Storage Required: 1000mmL x 400mmD x (1000mm H maximum) £5.00pw <input type="checkbox"/>	
Do you use electrical equipment? Yes / No If *yes please enclose a copy of your PAT test certificate		
*Please enclose a copy of your public liability insurance.		<i>Please note if you use music in your sessions, you will be required to obtain a PPL/PRS Music Licence</i>
The hirer should ensure that they have read and understood the Conditions of Hire and that the details above are correct BEFORE signing and returning this form to the community centre.		
<p>I declare that I have read and understood the conditions of hire, and agree that they shall form part of this hire agreement.</p> <p>I also declare that the information I have given in the agreement is correct to the best of my knowledge and I acknowledge that any misstatement or misrepresentation will invalidate this agreement.</p>		
Signed by the individual named above		
Date:	*Don't forget to enclose a copy of certificates required	
Signed on behalf of LPCC:	Date:	

Office Use Only:	
Start Date:	Price per hour/Session: £
Copy of public liability Insurance supplied Yes <input type="checkbox"/> No <input type="checkbox"/>	Copy of Pat testing certificate supplied Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Any special conditions/agreements:	